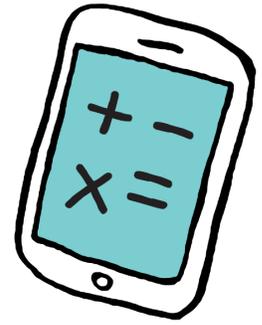


A Guide for MCPS Families



You can use this one-pager as a quick reference for students and families on your school-issued devices. Think of this as a cheat sheet for families.

Welcome, families, to a new school year. Do you have questions about the school-issued technology? Use this guide as a quick reference. You can find additional information on our technology homepage www.diploma.cool.

Q: What devices are students getting?

A: The district is providing Chromebooks for 5-8 and Windows laptops for 9-12 students this school year.

Q: How does my child log in?

A: Students should use their school login and password to get online and access documents. Ex: jane.doe

Q: What if I don't have internet or Wi-Fi at home?

A: Our district is offering some hot spots available for families to check out for the duration of the school year.

Q: What programs or apps can my child access on the device?

A: All apps are preloaded onto the device. Students will access all web apps via [ClassLink](#)

Q: Is the device set to English? Are there any translation or language settings options for the device?

A: The device language is set to English. Students can't change the device's default language, but a parent or caregiver can request it be changed for students who are English language learners.

Q: What filters and/or safety precautions have been set up on the device?

A: The device has internet filters installed that will limit access to adult or inappropriate content whether they are using the school internet connection or they're at home. However, it's still important for parents to monitor device use at home.

Q: What rules are there around what my child can and can't do on the device?

A: The district's [acceptable use policy](#) outlines in detail the rules related to the school-issued Chromebooks and Laptops. A few important rules to note are that students should not:

- Log in to any web-based services using a personal account. The device(s) are for educational purposes only.
- Browse inappropriate content.

Q: What do I need to know about my child's data and privacy in relation to this device?

A: Student device use is monitored while students are at school. Parents/caregivers are responsible for monitoring device use while at home. Google Suite for Education and Microsoft 365 applications allow students to create and share files with others, as well as email students and teachers within the district. School emails are archived.

Q: What if the device is lost, damaged, or stolen?

A: Families are responsible for the cost of the repairs to the device. Families can place a Damage Deposit to help reduce these potential costs for \$30.

Q: What if there's a problem with the device?

A: You can get support for your school-issued device by submitting a [tech support ticket](#) or calling the help desk at 931-381-4817 ext 8209.

Q: Where can I learn more about how to use this device?

A: Visit our technology homepage www.diploma.cool to learn more about our school-issued devices and programs.